

Name _____

Tell Me Your Tech Secrets



Learn how to write an honest and professional *transparency statement* that explains how you used AI while completing an assignment. Draft a short paragraph describing exactly what role AI played (for example, brainstorming ideas, outlining, editing, or paraphrasing). Then reflect on whether this kind of statement replaces or simply supplements a formal citation-and why that distinction matters in academic writing.

In academic writing, a *transparency statement* is a short, factual note that discloses any assistance received from AI tools like ChatGPT. It does not replace a citation because AI is not the original author of ideas or data, but it helps your reader understand *how* digital tools shaped your process.

A good transparency statement is honest, specific, and neutral-it tells your instructor or audience how you used AI without overclaiming or hiding anything. For example:

Weak Statement: "I used ChatGPT to help me write my paper."

Stronger Statement: "I used ChatGPT to brainstorm topic ideas and to rephrase sentences for clarity. I verified all information independently and wrote my own analysis."

Part 1 - Draft Your Transparency Statement - Imagine you just completed a research essay on a topic of your choice (for example, climate change, Shakespeare, or social media and identity). Write a short transparency note (4-6 sentences) explaining *exactly* how you used AI during your process. Be clear, honest, and detailed about what the tool did-and what you did yourself.

Your Transparency Statement:

Part 2 - Analyze Its Purpose - Now explain whether your transparency statement **replaces** or **supplements** a citation. Use at least three sentences to describe your reasoning. Consider the difference between giving credit for *ideas or language* (citation) and describing *process or assistance* (transparency).

Response:
