

Name _____



Career Greetings

Directions: Read each situation carefully and choose the best greeting or introduction for a professional setting such as a job interview or volunteer event. Circle the letter of the best answer.

1. You walk into a job interview and meet the hiring manager for the first time.
 - A. "Hey, what's up?"
 - B. "Hi, I'm Alex Rivera. Thank you for meeting with me today."
 - C. "Yo, let's get this over with."
 - D. "So, what do you want me to do?"
2. You arrive for your first day volunteering at an animal shelter.
 - A. "Who's in charge here?"
 - B. "This place smells weird."
 - C. "I'm here because I have to be."
 - D. "Hi, I'm excited to help out today. Where should I start?"
3. You see your supervisor in the hallway before work starts.
 - A. "Morning! How are you today?"
 - B. "Don't talk to me until lunch."
 - C. "Hey, what's your name again?"
 - D. "I don't know you."
4. You enter a group interview with two other applicants.
 - A. "This is awkward."
 - B. "Why are there so many people here?"
 - C. "Hi everyone, my name is Jordan. It's great to meet you all."
 - D. "I'm not talking first."
5. You are meeting your manager's boss for the first time.
 - A. "Hello, Mr. Chen. It's a pleasure to meet you."
 - B. "Yo, boss man!"
 - C. "Hey there, what's up?"
 - D. "Do I have to shake your hand?"

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6. You finish a volunteer shift at the library and say goodbye to the coordinator.
 - A. "This was boring."
 - B. "Finally, I can leave."
 - C. "Thanks for having me today! I really enjoyed helping out."
 - D. "Don't call me next time."
7. You arrive late to a career fair meeting.
 - A. "Let's just get this done."
 - B. "You started without me?"
 - C. "It's not my fault."
 - D. "I'm sorry I'm late. Thank you for still meeting with me."
8. You greet a potential employer over a video call.
 - A. "Hello, can you hear me? Thank you for taking the time to speak with me."
 - B. "Hold on, I'm not ready."
 - C. "Hey, this camera looks weird."
 - D. "I didn't want to do this anyway."
9. You meet another volunteer at your new community center.
 - A. "I don't remember your name."
 - B. "Hi, I'm Taylor. I'm new here too."
 - C. "I'm not talking to you."
 - D. "Just don't get in my way."
10. You're being introduced to a company team leader.
 - A. "What's your name again?"
 - B. "I guess I have to say hi."
 - C. "Don't expect much from me."
 - D. "Hi, I've heard great things about your team. I'm glad to meet you."

