

Name _____



Voice Switchboard

Directions: Revise each sentence or passage so the vocabulary fits the **new audience**. Keep the meaning the same, but adjust word choice, tone, and level of formality.

1. Original sentence (casual): "I was really mad about the rule change because it messed up my schedule."

New audience: Formal email to a school administrator

2. Original sentence (academic): "The data indicates a decline in student engagement over time."

New audience: Class conversation

3. Original sentence (casual): "This assignment is kind of confusing and takes forever."

New audience: Reflective journal

4. Original sentence (neutral): "The meeting addressed concerns related to transportation."

New audience: Text message to a friend

5. Original sentence (academic): "The author contends that social norms strongly influence behavior."

New audience: Personal narrative
